

SVES Governing Board Meeting
Held on October 28th 2025, at Concorde

Parent

Arthur Gallucci (Chair)
Cinzia Di Menna
Cynthia Di Bacco
Linda-Marie Ferlisi
Melanie Larivee
Robert De Luca

Staff

Chris Kavallos, Principal
Anna-Maria Bondi, Teacher
Lucrezia Defeudis, Teacher
Sabrina Barillaro, Teacher
Teresa Oppedisano, Teacher
Marie France, Franca, Scarpone, Daycare

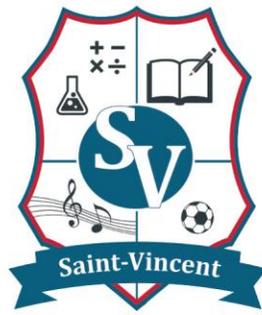
Home and School

Lisa Testa

Recording Secretary

Liana Mikhael

1. Call to Order and Verification of Quorum
Arthur Gallucci called the meeting to order at 6:33pm, quorum confirmed.
2. Additions to & Adoption of the Agenda
8.7 added, Agape food drive, by Chris Kavallos
8.8 added, grad fundraiser, by Chris Kavallos
3. Approval of the Minutes of September 23rd, 2025, G.B. Meeting
Motioned by Robert De Luca, seconded by Linda-Marie Ferlisi
4. Point of Information/Consultation
4.1 Deeds of Establishment
Arthus Gallucci presented the 5 main points.
 - Mandatory Consultation Deadline: G.B.s must submit written feedback on their 2026-2027 Deeds of Establishment to Jocelyn Thompson-Ness by November 25th, 2025.
 - Three-Year Plan Review: Comments on the 2026-2029 Three-Year Plan for the Allocation and Destination of Immovables must go through the Parents' Committee representative during the same consultation period.
 - Critical Capacity Overload: Several elementary schools in the SWLSB have projected enrolments that significantly exceed their MEW Capacity for 2026-2029 and rely on leased portable classrooms.



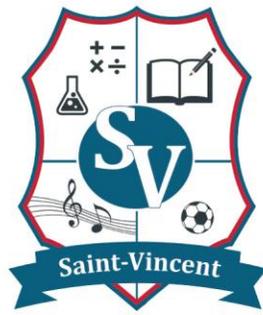
- **Extensive Non-Educational Use:** Many schools in the SWLSB have agreements for the non-educational use of the premises, involving outside partners (ex. Ville de Laval, AA, karate classes) or internal school board functions (ex. Archiving and material storage).
- **Non-Owned Facilities:** Several specialized centers in the SWLSB operate out of buildings that do not belong to the School Board.

4.2 Three Year Plan for Allocation and Destination of Immovable

Arthus Gallucci presented the 3 key points regarding Saint-Vincent.

- **Structure and Location (Deed of Establishment)**
 - School Identification: 885 175
 - Level of Instruction: K4, K5 and elementary cycles 1, 2 & 3
 - Multiple buildings: Saint-Vincent operates out of two distinct campuses. Campus 1, Saint-Jacques, located at 4881 rue Saint-Jacques in Laval. Campus 2, Concorde, located at 3000 boul. De La Concorde Est in Laval.
- **Capacity and Enrolment Projections (Three-Year Plan 2026-2029)**
 - Total Capacity: The total MEQ Capacity is 437 students, 230 at the Saint-Jacques Campus and 207 at the Concorde Campus.
 - Projected Enrollment: The projected enrollment (P.E.) for Saint-Vincent falls short of its capacity, operation at approximately 59% capacity.
 - 2026-2027 P.E is 259
 - 2027-2028 P.E is 259
 - 2028-2029 P.E is 256
- **Non-Education Use of Premises**
 - Daycare Services: School daycare services funded by the MEQ are offered at the Saint-Jacques campus.
 - Vocational Training Shared Space: Certain rooms in the Saint-Jacques Building are used for the School Daycare Educator vocational training program offered by the SWLSB school CDC Pont-Viau.
(Note: a discussion was held concerning CDC Pont-Viau note having held classes at Saint-Vincent for a few years. As we have no Parent Committee delegate no changes could be made to the document.)

Motioned by Linda-Marie Ferlisi, seconded by Robert De Luca



5. Approval of the Governing Board 2024-2025 End of Year Report – Final Version
Motioned by Sabrina Barillaro, seconded by Linda-Marie Ferlisi.
6. Question Period from the Public
One member of the public was in attendance, Michael Fratarcangeli. No questions were posed.

7. Reports

7.1 Chairperson Report/Correspondence

No Correspondence.

Arthur Gallucci held 2, 1-hour, grade 6 information session on GPI. Understanding how AI works, and how it can be used ethically in a school setting. Lead an exercise using Chat GPT on building a story with various elements. Showed students how to use Google Notebooks by uploading last year's textbook, and class themes, a study guide was built. Students had plenty of great questions about the use of AI.

7.2 Principal's Report

Chris Kavallos presented.

Terry Fox event was a success; assemblies were held about T.F. and perseverance. The whole school participated in the event at one campus, even was well coordinated. A big thank you to HASA and the T.F. Committee for all the work and effort they put in. Funds were raised exclusively online, Saint-Vincent's community raised \$1355 for the foundation.

Attestation day on September 30th went well, despite buses that were an hour late.

October 3rd ped day organized by daycare was very well done, thank you to Franca Scarpone.

October 14th was picture day for both campuses, ran smoothly, students were excited, volunteers did a great job, thank you to all of them.

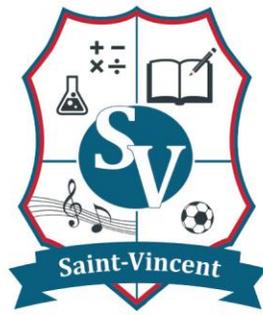
Thank you to Arthur Gallucci for the AI presentation in both 6th grade classes.

Polices officers gave grade 6 a bilingual presentation about online safety.

Our School Survey was conducted with grades 4, 5 and 6 between October 9th and October 17th. The results will help shape the upcoming ABAV report and plans for students' wellbeing will be made accordingly.

Karl Mercuri will be meeting with staff on October 30th, continuing to assist on the development of SEL assemblies and to review the matrix/flow charts.

Summer of 2026 and 2027, the Concorde campus will be under construction. A Renovation Committee has been created to discuss the aesthetic portions of the renovation. Summer of 2026 will see the roof, 2nd floor, and gym renovated. Summer of 2027 will see the 1st floor and offices renovated.



Thank you to Colleen L'Heureux and Teresa Oppedisano for October 2025's tree planting. Teachers worked with the grade 3 students last year, now grade 4, to write letters to our commissioner to have trees planted at our Concorde campus. This was a success, and our 4th graders were able to witness 6 trees being planted in the courtyard thanks to their hard work.

October 28th was the grade 4 vaccination day. Majority of students got their vaccines. Thank you to our parent volunteers for keeping the students calm during the process.

Home and School will be organizing a big Halloween event in both buildings, thank you to the association for all the work put into this.

7.3 Parent Committee's Report

N/A

7.4 Teacher's Report

Sabrina Barillaro presented.

Some of the teacher's report was covered by the Principal's Report (Terry Fox, Tree Planting, Picture Day & HASA Halloween).

Grades 3 and 4 have gotten cards for the municipal library, they are borrowing books as well as taking courses there.

National Truth and Reconciliation Day was observed on September 30th.

Progress reports were made available on October 15th.

Mr. Kavallos, Ms. Adrienne and Mme. Bondi have been popping into classes, students are enjoying their presence.

The Grade 6 safety monitor program has begun. They are a welcome and helpful presence in the school yard.

October 23rd, the Pre-K classes invited parents to a seminar by Santé Publique. The seminar was Sweet Dreams, Smooth Evenings, Bedtime Routines. The presentation was followed by a hands-on workshop, child yoga run by phys. Ed teacher Sonia Biunno.

There will be two first year student teachers starting at SVES, one in Kindergarten under Ms. Pavan and one in Grade 3 under Ms. Sabrina.

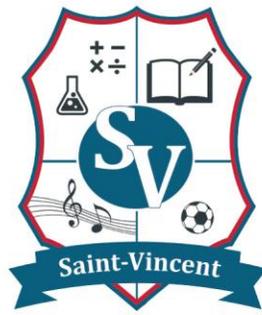
7.5 Daycare Technician's Report

Franca Scarpone presented

The October 3rd ped day "Halloween Hangout". 33 students were in attendance, participating in Halloween activities and art.

The next ped day will be on November 7th, "Unleash the Athlete", a theme chosen by the daycare students. Plenty of activities will be available, including painting your own jersey and making foam fingers. So far 12 students are registered, and more are predicted to join.

On November 28th a holiday themed ped day will be held.



7.6 Home & School Association Report

Lisa Testa presented.

Final amount raised from the Welcome Back event was \$5020.24, less than the previous years. This could be due to a drop in attendance as other neighboring schools held their event on the same day. \$2500 has been earmarked for SVES air conditioning.

The corn roast for Terry Fox went well.

Currently working on the Halloween event, many activities are planned for both campuses.

Preliminary holiday events are being planned. This year there will be no chocolate, big box of cards fundraisers, but the Poinsettia sale will make a comeback. No price increase from last year, will be sold at \$15 each, to be picked up on December 13th during the Holiday Market.

Poinsettia sale and price was motioned by Anna-Maria Bondi and seconded by Lucrezia DeFeudis.

8. New Business

8.1 Orange Shirt Day Fundraiser

\$161.85 was raised to be donated to the Orange Shirt Society

8.2 Terry Fox Fundraising Update

\$1355 was raised to be donated to the Fox Foundation

8.3 Indigo Love for Reading Update

\$17,231 was raised, online and in stored for SVES. 80% is to be spent on books and 20% can be used for games. \$2,000 will be donated to one of our sister schools in need, JFK SVES funds will be available to all grade levels, library and administration.

8.4 Field Trips

Grade 2 will be going to Acrosport on May 29th, all day. 3 teachers for 33 students. The cost being \$36.65 per student.

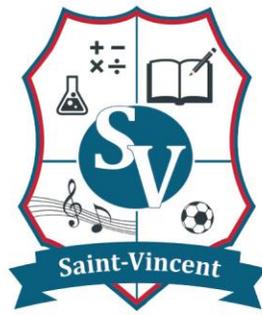
Grade 5 will be going to Quebec City on May 14th, extended day trip. 5 teachers for 36 students. The cost being \$173 per student.

Grade 6 will be going to Genesis Elementary in the afternoon of December 5th, to hear a Holocaust Survivor speak. There will be no cost, students will walk to Genesis with their teachers

All field trips were passed together. Motioned by Lucrezia DeFeudis and seconded by Franca Scarpone.

8.5 E-Vote for Rentals (point of information)

On September 29th Italian classes at Genesis to be offered to our families was voted on. Motioned by Teresa Oppedisano, seconded by Lucrezia DeFeudis, all for.



On October 2nd 2 birthday rentals were voted on. November 1st and January 31st.
Motioned by Sabrina Barillaro and seconded by Linda-Marie Ferlisi, all for.

On October 6th a birthday party rental was voted on. Motioned by Sabrina Barillaro and seconded by Franca Scarpone, all for.

On October 23rd a birthday rental for November 9th was voted on. Motioned by Melanie Larivee and seconded by Sabrina Barillaro, all for. The rental has since been cancelled by the family that had requested it.

8.6 2025-2026 Measure Allocation Follow-Up

Chris Kavallos went over the funds that were returned, per the government budget cuts, totaling \$45,631, with clear explanations of what each measure affected would have been used for.

8.7 Agape Food Drive

Holiday food drive held at SVES starting in November. Each grade level will be assigned a different item type to donate. We will be making food baskets for those in our immediate SVES family who need some assistance and all supplementary food baskets will be donated to AGAPE which is a non-profit charitable organization servicing the area of Laval.

Motioned by Anna-Maria Bondi and seconded by Linda-Marie Ferlisi,

8.8 Grade 6 Bake Sale

Grade 6 will be hosting a graduation fundraiser bake sale. The bake sale will take place at both campuses as well as during Parent Teacher nights on November 26th and 27th.

Motioned by Franca Scarpone and seconded by Teresa Oppedisano.

9. Varia

10. Date of Next Meeting (and schedule of future meetings)

Next meeting will be on November 25th, 2025, at 6:30 at the Concorde Campus.

Future meetings will be January 27th, February 17, March 24th, April 28th and May 26th, 2026.

The January, February and March meetings will likely be virtual.

Motioned by Linda-Marie Ferlisi and seconded by Cinzia Di Menna,

11. Adjournment

Meeting was adjourned at 7:46 pm.

Motioned by Franca Scarpone and seconded by Anna-Maria Bondi.